

# Completing your Clearco Application

Welcome to Clearco! Before you jump into signing up, please ensure you meet our [application requirements](#). If you are in the process of signing up to receive your Clearco funding via our self-serve process, this is the article for you. This step-by-step guide will walk you through everything you need to know about the Clearco sign up process.

## 1. Set up an Account

From the create an account page, use your Google account to sign up or sign up by entering your email and a password.

## 2. How much funding are you looking for?

Let us know by dragging the sliders up and down, or keying in the amounts in the “min” and “max” columns. Keep in mind our typical offers are ~2 months of your company’s revenue.

## 3. Connect Your Sales Accounts

We use a data driven approach to determine your funding offers, so the more accounts you can connect, the more accurate your offers will be! [More information about connecting sales accounts here.](#)

## 4. Funding Request Page

Depending on how much data your company has, offers can take up to 48 hours to generate. While you wait for offers feel free to explore our funding request page. Here you can track the status of your application, explore our FAQ’s to better understand your Clearco advance, as well as connect additional sales, marketing and accounting platforms to ensure better accuracy in your offers, insights and partner matches.

## Funding Request Page Statuses:

- Request funding - Your offers are being generated!
- Select offer - Your offers are available to be selected
- No offers available - Unfortunately you do not yet qualify for our capital products but please check out our suite of [free tools](#)
- Complete application - Once you have selected an offer, you will be prompted to fill out the remainder of the application.
- Application Review & Funds Deployed: After a review by our diligence team, funds will be made available to you via your virtual Clearco Card, or through our Vendor Pay system. [Click here](#) for more information about using your funding.

## 5. Select an Offer

Once offers are available you will be able to choose between 3 offers for funding of various amounts and revenue share percentages. Choose the offer most attractive to you and click "Select Offer"

### Offer Components:

- Funding Amount: The amount you will have to spend
- Fee: 6% on marketing spend, 12% on all other eligible spend
- Revenue Share Percentage: The % of your daily revenues that will be debited from your connected bank account

## 6. Connect Accounts

In order to receive funding, you will need to connect at least one marketing account. You also have the option to connect your accounting platform for greater insights. Connecting your business bank account is also required for funding, as payments are made via direct debit to your bank account. If you are having trouble connecting your bank account, prepare a void check and [give our success team a shout](#) to help you out!

## 7. Business Details

Enter in your personal information as the business owner/operator, the registered business address and business structure docs. You will need to designate at least one "business owner" as the authorized signatory for the company.

### Required Documents:

- Your business Article of Incorporation (or LLC)
- Photo of business owner's Passport or Driver's License with all 4 corners showing (not scanned)

- 6 Months of bank statements for primary connected bank account
- USA ONLY: EIN (IRS form CP 575 or 147C)

## 8. Sign Contracts

Your Clearco contract and debit authorization form will be available here via DocuSign. Once you open the contract you will have the option to download or print it. Feel free to open the contract, download it, and close out to return and sign later.

## 9. Submit Application

After a review by our diligence team, funds will be made available to you via your virtual Clearco VISA card, or through our Vendor Pay system. [Click here](#) for more information about using your funding. You can always access your invoices, transactions, Clearco Card and VendorPay platform on the [Clearco dashboard](#).